



## **Town of Southampton**

6 NEWTOWN ROAD  
HAMPTON BAYS, NEW YORK 11946

**CHRISTOPHER F. BEAN**  
SUPERINTENDENT

### **PARKS & RECREATION DEPARTMENT**

Telephone (631) 728-8585  
Fax (631) 728-8525

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## **INSTRUCTIONS FOR OBTAINING GROUP SWIMMING PERMITS**

- All requests must be made in writing, using a Town of Southampton Special Use Permit Form and Group Swimming Registration Form, and be submitted at least two weeks in advance of the requested start date. In addition, all groups must be aware of all Town of Southampton rules and regulations as outlined on the Policy Sheet provided with each application form.
- Specific beaches requested and the group's name must be listed.
- Requests must list specific days, dates, and times. Blanket requests, such as "May–September/7 days/10 am–5 pm," will not be approved.
- Each group request must include an insurance certificate in the group's name and list the Town of Southampton as "additional insured."
- Schedule changes will only be considered if made by the Coordinator.
- Schedule changes or extensions must be made in writing.

### **PLEASE RETURN THE FOLLOWING:**

- Special Use Permit
- Group Swimming Registration Form
- Insurance Certificate

### **PLEASE MAIL TO:**

Town of Southampton  
Parks & Recreation Department  
6 Newtown Road  
Hampton Bays, NY 11946



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### POLICY SHEET

#### YOUTH GROUP USE OF TOWN BEACHES

Due to Suffolk County Health Department regulations, Health Law #225 Sec. 7-2.11, concerning the safety of "summer camps" using public waterfront areas, as well as the Town of Southampton's ongoing concern for the safety of all groups and general public using Town Beach facilities, the following policies have been implemented:

- All non-profit groups requesting access to parks and beaches by bus must have a Special Use Permit and a Group Swimming Registration Form.
- Only groups made up of Town of Southampton residents or groups from organizations located within the Town of Southampton will be considered.
- If lifeguards are not on duty, swimming is prohibited.
- If lifeguards are on duty and the group wishes to go into the water, the following ratio of qualified supervisors provided by the organization to youth must be as follows:

Age 6	1 Supervisor to 6 Children
Ages 7 & 8	1 Supervisor to 8 Children
Ages 9 & Over	1 Supervisor to 10 Children

- All groups must swim in the protected areas only. If the group brings a certified lifeguard as part of the supervisory staff, a maximum of 25 children may enter the water at any one time, subject to the approval of the Town of Southampton lifeguard in charge.
- If the group does not bring a certified lifeguard, a maximum of 10 children may enter the water at any one time. This number may be raised if the lifeguard in charge feels enough Town of Southampton lifeguards are available to properly supervise more than 10 children from the group as well as the other beach patrons.
- The group is responsible for supervising all children while on the beach or in the restrooms at all times. In addition, the "buddy system" shall be in effect, whereas no child will be in the water, in the restroom, or on the beach without his/her assigned "buddy."
- The Town of Southampton reserves the right to disapprove a request and thereby limit the number of groups at a particular beach at any one time if it feels supervision is inadequate to provide for the safety of all groups.
- Groups not adhering to these policies or groups becoming unruly will be advised to leave the beach at once with loss of future permit privileges.

**POLICY EFFECTIVE JUNE 12, 1994**